

## HOW TO PAY

*The person responsible for payment of this penalty is the keeper/owner or hirer of the vehicle as defined in section 5 of the Civil Enforcement of Parking Contraventions (England) General Regulations, 2007.*

Payment can be made by the following methods;

- **By telephone** Credit / debit card payments only. Automated payment line **0161 793 3325** (24 hours / 7 days a week). Have vehicle details and PCN number ready.
- **Online** at: [www.salford.gov.uk/parking](http://www.salford.gov.uk/parking)

Please allow a period of at least 24 hours to elapse from the time of issue of the PCN if using telephone or online payment methods.

- **By post** using the payment slip below send Cheques / Postal Orders to: Salford City Council, Parking Services, PO Box 136, Manchester M30 0YZ.

**If you believe that the penalty should not be paid and wish to challenge this PCN:**

- **Write to** Salford City Council, Parking Services, PO Box 136, Manchester M30 0YZ or
- **Access On-line challenge form at** [www.salford.gov.uk/parking](http://www.salford.gov.uk/parking)

Please quote the PCN Number, the vehicle registration and your address in all contacts.

Details of the Council's policy and approach to challenges can be found at [www.salford.gov.uk/parking](http://www.salford.gov.uk/parking) - all cases will be considered on their individual circumstances. If you challenge this PCN within 14 days and the challenge is rejected the Council may extend the period within which the reduced penalty charge may be paid.

### If the Penalty Charge is not paid or challenged

If the penalty charge is not paid on or before the end of the 28 day period as specified on the front of this notice or successfully challenged, the Council may serve a Notice to Owner (NtO) on the owner of the vehicle requiring payment of the penalty charge. The owner can then make representations to the Council and may appeal to an independent adjudicator at the Traffic Penalty Tribunal if those representations are rejected. The NtO will contain instructions for doing this. If you challenge this PCN but the Council issues an NtO anyway, the owner must follow the instructions on the NtO.

*For further information about Civil Parking Enforcement (including PCNs and NtOs) access [www.patrol-uk.info](http://www.patrol-uk.info); [www.salford.gov.uk/parking](http://www.salford.gov.uk/parking) or telephone 0161 779 4987.*

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LSH - 14009ALPD/612016

Please complete your details below before returning this slip with your payment:

Name: Mr/Mrs/Miss/Ms:

Address:

Postcode:

Please make cheques or Postal Orders payable to Salford City Council and write the PCN number on the reverse.

If you would like a receipt, please enclose a stamped addressed envelope.